

Modular Audio Mixer	DEC - 1503	Jan 19 - Jan 23 Report
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Clayton Hawken Debbie Baeder Brian West Chad Stobbie	Team Leader Team Communication Leader Team Webmaster Team Concept Holder	Advisor - Jay Becker Client - Josh Bertram
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## Meeting Summary

Our first group meeting has not taken place, because we have been waiting on an email response from [coln.panic@gmail.com](mailto:coln.panic@gmail.com).

## Accomplishments

1. Past Week
  - A. The team met during class and exchanged contact information. Clay designed an email listserv to join each member's email.
  - B. Jay Becker contacted the group on Monday, January 26th, by responding to [coln.panic@gmail.com](mailto:coln.panic@gmail.com).
2. Next Week
  - A. Set up a mutual meeting time between all team members and the client.

## Contributions

- Clayton Hawken - Set up [dec1503@iastate.edu](mailto:dec1503@iastate.edu), and contacted the email - **1.5 hrs**
- Debbie Baeder - Documented the first weekly report - **1 hr**
- Brian West - Aided Clay with listserv email - **0.5 hr**
- Chad Stobbie - Aided Clay with listserv email - **0.5 hr**

**Hours for Week 1: 3.5 hours**